



GLENDALE COMMUNITY COLLEGE

A MARICOPA COMMUNITY COLLEGE

Administration Collaboration Team (ACT) Meeting

Agenda & Minutes

November 13, 2024

2:00 - 4:00 p.m.

Google Meet

<input checked="" type="checkbox"/>	Tiffany Hernandez	<input checked="" type="checkbox"/>	Lorelei Konopka	<input checked="" type="checkbox"/>	Auggi Erpelding	<input checked="" type="checkbox"/>	Monica Castaneda
<input checked="" type="checkbox"/>	John Heckenlaible	<input type="checkbox"/>	Susan Campbell	<input checked="" type="checkbox"/>	Carly Zufelt	<input checked="" type="checkbox"/>	Doug Deiss
<input checked="" type="checkbox"/>	Lou Sanchez	<input checked="" type="checkbox"/>	Genesis Toole	<input checked="" type="checkbox"/>	Susan Bedker	<input type="checkbox"/>	Bobbi Johnstone
<input type="checkbox"/>	Facilities Director	<input checked="" type="checkbox"/>	Kim Golis	<input checked="" type="checkbox"/>	June Fessenden	<input checked="" type="checkbox"/>	DJ Hansen
<input type="checkbox"/>	Travis Rutt	<input checked="" type="checkbox"/>	Guest: Trisha Lavigne	<input type="checkbox"/>	Guest:	<input type="checkbox"/>	Guest:
<input checked="" type="checkbox"/>	Esmeralda Acosta - Notes	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	

AGENDA

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|--|--------------------|
| 1. Threat Protocols | Trisha L./Genesis |
| 2. 4DX Report Out | All |
| 3. Approval of 11/6/24 Minutes | All |
| 4. President's Announcement & Updates | Tiffany Hernandez. |
| 5. Institutional Memberships Proposed Changes | Kim Golis |
| 6. Grants Update (4th mtg of the month) | Emma Carey |
| 7. ESS Champions Report Out | Champions |
| 8. HLC Highlights | Bobbi Johnstone |
| 9. Strategic Conversation | |

DISCUSSION

1. Threat Protocols Trisha L./Genesis
 - a. [Threat to Campus Response Protocol](#) & [GCC BIT: Threat to Self CARE Response Protocol](#)
 - i. An infographic version will be created for campus-wide dissemination. The hope is that this will become an adopted campus response to threats. Provide feedback through Dec. 2 for a final draft in spring 2025.
2. 4DX Report Out All
 - a. Tiffany shared the operating system/scoreboard the presidents uses. She will share it with George and Lore as one possibility for use moving forward.
 - b. If possible make your team commitment focus on the college's retention goal.
3. Approval of [11/6/24 Minutes](#) All
 - a. Approved
4. President's Announcement & Updates Tiffany Hernandez
 - a. District is moving to the next phase of a more applied approach to a shared governance structure. Lore and Genesis were each asked to serve on one of the new MCCC Shared Governance Councils which will run using IBN.
5. Institutional Memberships Proposed Changes Kim Golis
 - a. The audit found we don't budget for what is spent. Last year's budget was \$45K, and we spent \$117K. One major change is that department-specific memberships will now be funded by the department, not the institution. VPs should review the list of memberships with their departments and determine if the membership is needed or can be eliminated.
6. Grants Update (4th mtg of the month) Emma Carey
7. ESS Champions Report Out Champions
 - a. Carly - Vision Taskforce - meets tomorrow to share three vision statements and develop one for the college.
 - b. Auggi/AI - Project Tracking Taskforce - taskforce completed.
 - c. Doug - Accountability Taskforce - final meeting of the semester will be scheduled.
 - d. John - Employee Recognition Taskforce - working to have an employee appreciation picnic along with faculty - ACT members will grill and/or serve food. Discussed recognition beyond

an event (e.g., WOW, You Matter cards). Taskforce is asking each ACT member to send 5 [You Matter](#) cards a week to frontline employees starting next Monday through winter break.
<https://employees.gccaz.edu/programs/gcc-cares>

- e. Tiffany - Improve Services Taskforce - the next college-wide update will go out in early Dec. New employee engagement survey will be identified in alignment with GCC's new strategic plan indicator of Excellence in the Workplace, fostering a workplace culture of care that supports employee engagement and success, as measured through a workplace climate survey.

8. HLC Highlights

Bobbi Johnstone

9. Strategic Conversation