



GLENDALE COMMUNITY COLLEGE

A MARICOPA COMMUNITY COLLEGE

Administration Collaboration Team (ACT) Meeting

Agenda & Minutes

December 11, 2024

2:00 - 4:00 p.m.

A-123/Google Meet

<input checked="" type="checkbox"/>	Tiffany Hernandez	<input checked="" type="checkbox"/>	Lorelei Konopka	<input checked="" type="checkbox"/>	Auggi Erpelding	<input checked="" type="checkbox"/>	Monica Castaneda
<input checked="" type="checkbox"/>	John Heckenlaible	<input checked="" type="checkbox"/>	Susan Campbell	<input checked="" type="checkbox"/>	Carly Zufelt	<input checked="" type="checkbox"/>	Doug Deiss
<input checked="" type="checkbox"/>	Lou Sanchez	<input type="checkbox"/>	Genesis Toole	<input checked="" type="checkbox"/>	Susan Bedker	<input checked="" type="checkbox"/>	Bobbi Johnstone
<input checked="" type="checkbox"/>	Mark Pacheco	<input checked="" type="checkbox"/>	Kim Golis	<input checked="" type="checkbox"/>	June Fessenden	<input checked="" type="checkbox"/>	DJ Hansen
<input checked="" type="checkbox"/>	Travis Rutt	<input type="checkbox"/>	Guest:	<input type="checkbox"/>	Guest:	<input type="checkbox"/>	Guest:
<input checked="" type="checkbox"/>	Nanette Espinocilla - Notes	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	

AGENDA

- | | |
|---|-------------------|
| 1. 4DX Report Out | All |
| 2. Approval of 11/20/24 Minutes & 12/4/24 Minutes | All |
| 3. President's Announcement & Updates | Tiffany Hernandez |
| 4. Grants Update (4th mtg of the month) | Emma Carey |
| 5. ESS Champions Report Out | Champions |
| 6. HLC Highlights | Bobbi Johnstone |
| 7. Shared Governance Council | Tiffany Hernandez |
| 8. Title V Grant Update | Carly Zufelt |
| 9. Power Outage | Mark Pacheco |
| 10. Strategic Conversation (3-4pm) | |

DISCUSSION

1. 4DX Report Out All
2. Approval of [11/20/24 Minutes](#) & [12/4/24 Minutes](#) All
 - a. Approved
3. President's Announcement & Updates Tiffany Hernandez
 - a. Advisory Budget Council - New budget allocation model will be presented to GB on January 14th. VPs to attend Board meeting. ACT will work on a communication plan for college.
4. Grants Update (4th mtg of the month) Emma Carey
5. ESS Champions Report Out Champions
 - a. Letter with updates went out to the college on Monday, December 16th. Task forces meeting later this week and again in January to resume work.
6. HLC Highlights Bobbi Johnstone
 - a. Work in assurance argument is in progress. Documents will be sent out for review. There will be a meeting in January to discuss program closure and clarification.
7. Shared Governance Council Tiffany Hernandez
 - a. Monica Castaneda will be the ACT Tri-Chair for SGC starting Summer 2025. Thank you to Lore Konopka for her past leadership.
8. Title V Grant Update Carly Zufelt
 - a. Carly Zufelt, Emma Carey, and Elena Beltran will be the principal investigators (PIs) for Title V. An audit will begin in order to find gaps and resolutions. A literature review of the framework's components is needed for a solid proposal.
 - b. We are doing pre-work for grants so we are ready to apply for grants that become available next year.
 - c. [Seal of Excelencia](#)- As a member of the HSI consortium, we will work with AZ Seal recipients as mentors. Our Excelencia membership is current; tools and more information are available on their [website](#).
9. Power Outage Mark Pacheco

- a. SRP will perform PM work on the transformer that controls the western third of campus. This will result in an outage on 1/31/25 from Midnight to 4am. Facilities will work with concerned individuals (i.e., OIT, Campus Police, Department Chairs) and will send communications to campus.

10. Strategic Conversation (3-4pm)

- a. [Space Allocation](#) & [Bookstore Move](#) Proposal (continued) Kim Golis and Doug Deiss
 - i. The ACT meeting next week (12/18, 2-3pm) will be a working meeting to finalize Doug's proposal.
 - ii. It was agreed to move forward with the [Bookstore Move](#) proposal steps, soliciting stakeholder feedback and support. If approved, the move is scheduled to be completed before the start of the next fall semester.