



# GLENDALE COMMUNITY COLLEGE

A MARICOPA COMMUNITY COLLEGE

## Administration Collaboration Team (ACT) Meeting

### Agenda & Minutes

August 28, 2024

2:00 - 4:00 p.m.

A-123/Google Meet

<input checked="" type="checkbox"/>	Tiffany Hernandez	<input type="checkbox"/>	Lorelei Konopka	<input checked="" type="checkbox"/>	Auggi Erpelding	<input checked="" type="checkbox"/>	Monica Castaneda
<input checked="" type="checkbox"/>	John Heckenlaible	<input checked="" type="checkbox"/>	Susan Campbell	<input checked="" type="checkbox"/>	Carly Zufelt	<input type="checkbox"/>	Doug Deiss
<input checked="" type="checkbox"/>	Lou Sanchez	<input checked="" type="checkbox"/>	Genesis Toole	<input type="checkbox"/>	Susan Bedker	<input checked="" type="checkbox"/>	Bobbi Johnstone
<input checked="" type="checkbox"/>	Al Gonzalez	<input checked="" type="checkbox"/>	Kim Golis	<input checked="" type="checkbox"/>	June Fessenden	<input checked="" type="checkbox"/>	DJ Hansen
<input checked="" type="checkbox"/>	Travis Rutt	<input type="checkbox"/>	Guest:	<input type="checkbox"/>	Guest:	<input type="checkbox"/>	Guest:
<input checked="" type="checkbox"/>	Esmeralda Acosta - Notes	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	

### AGENDA

1. 4DX Report Out All
2. President's Announcement & Updates Tiffany Hernandez
3. Brief Updates All
  - a. Approval of [8/21/24 Minutes](#)
  - b. [Sponsorship Spreadsheet](#) can be found here - Travis
  - c. District Fall [2024 Emergency Assistance Application](#) is Open - Travis
  - d. Spring 2025 District [Scholarship portal](#) opens Sept 1st- Oct 31st - Travis
  - e. Commencement Budget - Genesis & Kim
  - f. ACT Retreat Homework - Tiffany
  - g. ASU Helios Tour Thursday - Susan

4. ESS Champions Report Out	Champions
5. HLC Highlights	Bobbi Johnstone
a. <a href="#">HLC Criteria Crosswalk: Old vs. New</a>	
6. Strategic Conversation	

## DISCUSSION

1. 4DX Report Out	All
2. President's Announcement & Updates	Tiffany Hernandez
a. Ad Astra used to compare manual scheduling reports.	
b. There is an opportunity for district office to support colleges with HLC reporting. They are looking to put together some training.	
3. Brief Updates	All
a. Approval of <a href="#">8/21/24 Minutes</a>	
i. Approved	
b. <a href="#">Sponsorship Spreadsheet</a> can be found here - Travis	
c. District Fall <a href="#">2024 Emergency Assistance Application</a> is Open - Travis	
d. Spring 2025 District <a href="#">Scholarship portal</a> opens Sept 1st- Oct 31st - Travis	
i. Travis will check on a scholarship report to check which ones are not being disbursed. John can work on getting message to targeted students.	
e. Commencement Budget - Genesis & Kim	
i. Kim provided budget history and reviewed the past two years budget . President's reception will be for everyone, faculty, staff and students and the celebration will be moved to the main floor. Program will also be revamped to a one pager run of show with a QR code to all the information currently included in the printed program.	
ii. Next steps - ACT members approved Kim reallocating supply money to increase the budget to \$80K. BS degree students will have different gown and walk first.	
f. ACT Retreat Homework - Tiffany	

- i. Review the budget information Kim sent out before Friday and take a deeper look into your dept. vacancies. Be ready to work on future thinking and building the capacity to get there. Will set priorities. No ACT meeting next week.

g. ASU Helios Tour Thursday - Susan

- i. Keely will be the contact person for tomorrow's tour.

h. Human Centered Design Sessions - Tiffany

- i. Mary Zatezalo and Karyn Sypes put together a Human-Centered Design *Reimagining the Adjunct Experience* session for Adjunct faculty on Aug. 30 and Sept. 13. Deans please make sure there is a representative from each department attending.

4. ESS Champions Report Out

Champions

- a. Carly - Vision Taskforce met today. Developed framework for listening session on 9/17 in the afternoon and 9/18 in the morning.
- b. Auggi/AI - Project Tracking Taskforce will focus on IT and Facilities to put together something that shows where a request is in the queue - Quick Link on intranet and will develop communications multiple times a year.
- c. Doug - Accountability Taskforce
- d. John - Employee Recognition Taskforce assigned Kirt Shineman as the chair.
- e. Tiffany - Improve Services Taskforce continuing work on IBN with first meeting scheduled next week.

5. HLC Highlights

Bobbi Johnstone

- a. [HLC Criteria Crosswalk: Old vs. New](#) - Criteria Crosswalk, which includes the text from our 2021-2022 Assurance Argument for Reaffirmation mapped to the new, Revised Criteria. GCC tentative deadline Aug. 1 with it being due to HLC in October.

6. Strategic Conversation