



**GLENDALE  
COMMUNITY COLLEGE**

A MARICOPA COMMUNITY COLLEGE

## Administration Collaboration Team (ACT) Retreat Minutes August 2024

- Date:** August 30, 2024
- Theme:** *Designing our Future*
- Location:** GCC North, C-130
- Pre-Work** Review budget, Assess position vacancies

9:00a-9:30a	Welcome and Breakfast - Tiffany Hernandez <ul style="list-style-type: none"><li>• Thank you for coming and being engaged in the work we will do today - this is the team building the future of GCC.</li></ul>
9:30a-10:45a	(Activity) Imagine If... - Doug Deiss <ul style="list-style-type: none"><li>• Brainstorming session without limitations (if you have an idea write it down) thinking about what GCC could be.</li></ul>
10:45a-11:00a	Break
11:00a-11:30a	Budget Breakdown <ul style="list-style-type: none"><li>• Reviewed the budget</li></ul>
11:30a-12:30p	Lunch with Team Time
12:30p-3:30p	Building an Extraordinary GCC: Aligning Resources and Priorities <ul style="list-style-type: none"><li>• Warm-up activity - share an embarrassing moment and/or unbelievable story.</li><li>• High Priority/Most Impactful Theme Review - priority themes identified in our Strategic Planning Process. Q&amp;A &amp; clarifying the “Why” behind each theme.</li><li>• Lotus Blossom brainstorming - backcasting and ideation. Which roles might be useful or needed to accomplish the above?<ul style="list-style-type: none"><li>○ Director of Community Ed/CTE</li><li>○ North Leadership (Dir., Dean, AVP or SAVP)</li><li>○ IR Roles (Sr. Analyst)</li><li>○ HR Support</li></ul></li></ul>



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	<ul style="list-style-type: none"><li>● Contingency Planning - what are the consequences of prioritizing the roles identified in our Brainstorming segment? What else would we need to prioritize/deprioritize/modify for each role? What is missing? Business impact analysis?</li><li>● Developing Consensus - Priority Roles<ul style="list-style-type: none"><li>○ Director of Workforce Development</li><li>○ Director of Community Education</li><li>○ Director of GCC North</li><li>○ Director of Student Advocacy Center</li><li>○ IR Sr. Analyst</li><li>○ HR Support</li><li>○ Peer Success Coaches</li></ul></li></ul>
3:30p-4:00p	<p>Wrap Up, Report Out</p> <ul style="list-style-type: none"><li>● Next steps Lou will create a Padlet to ideate/expand how to expand GCC North and discussion will continue at the next ACT meeting on 9/11.</li><li>● Thank you all for the engaging conversation/work today.</li></ul>